



# NORTH CAROLINA STATE BOARD OF ELECTIONS

AFFIDAVIT TO REQUEST A WAIVER OF CIVIL LATE PENALTIES PAGE 1 OF 2

Mailing Address  
P.O. Box 27255  
Raleigh, NC 27611-7255

Phone  
(919) 814-0700 or  
(866) 522-4723

- A political committee or referendum committee requesting a waiver of a civil late penalty under G.S. §163-278.34(a) must complete and file this form with the State Board of Elections. 08 NCAC 21 .0206.
- The form must be filed within 60 days of service of the notice of penalty assessment. 08 NCAC 21 .0206.
- The State Board may waive a late penalty if it determines there is good cause for the waiver. Please include all relevant facts or circumstances on this form. You may attach additional pages if necessary.
- An affidavit is a statement given under oath that its contents are true and accurate. By signing this affidavit form, you swear, under penalty of perjury and other penalties established by North Carolina Law, that the information provided in this affidavit is true, correct, complete, and of your own personal knowledge.
- Please note, this form will be disclosed to the public as provided in the North Carolina Public Records Act.
- The form may be filed by mail to: NC State Board of Elections, PO Box 27255, Raleigh, NC 27611-7255, or by email to [campaign.reporting@ncsbe.gov](mailto:campaign.reporting@ncsbe.gov). If you choose file by email, an original signed copy of the form must be retained for at least two years counting from the date of the election to which the late report affects. 08 NCAC 21 .0206.
- For more information, please review 08 NCAC 21 .0206 or visit the State Board of Election's website at [www.ncsbe.gov](http://www.ncsbe.gov).

## 1 Information About You

Wayne Tubb

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Name  
2155 HWY 42 South

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Address  
McDonough

---

City

---

wtubb@sspba.org

---

E-Mail Address

GA

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State

---

30252

---

Zip Code

---

770-426-8446

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Telephone Number

## 2 Sworn Affidavit

Wayne Tubb being duly sworn, stated:  
*Name*

1. I am over 18 years of age, of sound mind, and I have personal knowledge of the facts stated herein.
2. I am a resident of Fayette County, GA  
*County and State of Residence*

3. I am the:
- Authorized Candidate for       Treasurer of
- Chair of       Vice-Chair of
- Secretary of

Southern States Police Benevolent Association Inc PAC Fund  
*Name of Committee*



# NORTH CAROLINA STATE BOARD OF ELECTIONS

AFFIDAVIT TO REQUEST A WAIVER OF CIVIL LATE PENALTIES PAGE 2 OF 2

**2**  
Sworn Affidavit  
(Continued)

4. The committee was assessed a penalty by the North Carolina State Board of Elections on 11/08/2024 2024  
*Date of Penalty* *Report Year*

- First Quarter Report
- Second Quarter Report
- Third Quarter Report
- Fourth Quarter Report
- Mid-Year Semiannual Report
- Year-End Semiannual Report
- Municipal Report

5. On behalf of the committee, I am formally requesting a waiver of the penalty described in paragraph 4.

6. Please describe all facts and circumstances you would like the State Board to consider in reviewing your waiver request. Attach additional pages if necessary.

Our schedule pulled from the NC system indicated that the report was due on 02/27/2024. The report was prepared and mailed on the scheduled date. A copy of the report was also mailed to Forsyth County. We received email confirmation from Tricia Starkey that the report was received by them on 03/04/2024. We received confirmation from Campaign Reporting that they received our data file and they would contact us if there were any problems. We received an email from the State Board of Elections that the report had not been received. We responded back to them and their response was that they did receive our report. See attached:

7. The facts and circumstances described in this affidavit are true and accurate to the best of my knowledge.

**3**  
Signature &  
Jurat

X *Wayne Tubb* 12-10-2024  
Signature of Affiant Date

State of Georgia, County of Fayette

Sworn to (or affirmed) and subscribed before me,  
This 10<sup>th</sup> day of December, 2024

Signature of Notary Public:  
*Carson Presley*

Printed Name of Notary Public:  
Carson Presley

My Commission Expires 03/09/2027



## **SOUTHERN STATES POLICE BENEVOLENT ASSOCIATION INC PAC FUND**

- Affidavit To Request A Waiver Of Civil Late Penalties
- 2024 First Quarter Report Immediate Notice
- Email from Wayne Tubb dated March 6, 2024
- Email from Rose West to Campaign.reporting@ncsbe.gov dated March 6, 2024
- Email from Campaign.Reporting@ncsbe.gov dated March 7, 2024
- Email from Rose West to Campaign.Reporting@nscbe.gov dated November 20, 2024
- Email from Rose West to Campaign.Reporting@nscbe.gov dated November 25, 2024
- Email from Rosa-Miranda, Yarismar dated November 26, 2024
- Email from Rose West to Rosa-Miranda, Yarismar dated December 5, 2024
- Copies of receipts for mailing report to NC State Board of Elections and Tim Tsujii
- Copy of first quarter report dated 2/27/2024
- Copy of email from Tricia Starkey, Forsyth County Board of Elections
- Copy of NC reporting schedule for 2024

## Rose West

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**From:** Wayne Tubb  
**Sent:** Wednesday, March 6, 2024 2:58 PM  
**To:** Rose West  
**Subject:** Fwd: [State Board of Elections] 2024 First Quarter Report Immediate Notice

If this is one of two I recently sent, then I have proof that I mailed them, certified.  
Wayne

[Get Outlook for iOS](#)

---

**From:** Wayne Tubb <wtubb@sspba.org>  
**Sent:** Wednesday, March 6, 2024 2:56:46 PM  
**To:** Rose West <rwest@sspba.org>  
**Subject:** Fwd: [State Board of Elections] 2024 First Quarter Report Immediate Notice

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---

**From:** NCSBE Campaign Finance <campaign.reporting@ncsbe.gov>  
**Sent:** Wednesday, March 6, 2024 11:45:26 AM  
**To:** Wayne Tubb <wtubb@sspba.org>  
**Subject:** [State Board of Elections] 2024 First Quarter Report Immediate Notice

You are receiving this email because a 2024 First Quarter Report has not been received by the State Board of Elections.



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Dear Treasurer,

**RE: SOUTHERN STATES POLICE BENEVOLENT ASSN PAC**

This is a courtesy email under G.S. §§ 163-278.23 and 163-278.34(a) and should **not** be considered a formal Notice of Noncompliance under 08 NCAC 21 .0201.

You are receiving this email because the State Board of Elections has not received the 2024 First Quarter Report. This report should cover from 1/1/2024 through 2/17/2024 and was due to be filed no later than 2/27/2024.

If you filed an electronic report, the committee must also file a signed cover page with the original signature.

**A report sent by mail is considered filed on the date of postmark.** If you know the committee's report was postmarked or sent through an authorized delivery service (such as FedEx or UPS) on or before the February 27, 2024 due date, **you do not need to re-send it.**

Reports received by the State Board of Elections are published on our website. To view your committee record, go to our website at:  
<https://cf.ncsbe.gov/CFOrgLkup/>

Type your committee's name and select "Search." This will return a record of all reports and correspondence for your committee.

Please note, that a committee that does not file a required report by the due date is subject to civil penalties for late filing under G.S. § 163-278.34(a).

Questions should be emailed to: [campaign.reporting@ncsbe.gov](mailto:campaign.reporting@ncsbe.gov)

**Unsubscribe**

This message was sent to **WTUBB@SSPBA.ORG** from **campaign.reporting@ncsbe.gov**

NCSBE Campaign Finance  
Third Floor 430 N Salisbury St  
Raleigh, NC 27603



## Rose West

---

**From:** Rose West  
**Sent:** Wednesday, March 6, 2024 4:00 PM  
**To:** 'campaign.reporting@ncsbe.gov'  
**Subject:** First Quarter Report

To whom it may concern,

We received notice that you did not receive our 1<sup>st</sup> quarter PAC report that was due on 2/27/2024. Mr. Tubb mailed our report certified mail; post marked on 2/27/2024. He has the receipt, but he is currently out of town and will be back in the office on Tuesday, March 12. If needed, we can provide copies of the receipt at that time.

Please let me know if we need to do anything further.

I would like to thank you for your assistance.

Rose West



Benefits Manager  
Southern States PBA  
770-389-5391 ext.396  
rwest@sspba.org

## Rose West

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**From:** SVC\_SBOE.Campaign.Reporting <Campaign.Reporting@ncsbe.gov>  
**Sent:** Thursday, March 7, 2024 11:56 AM  
**To:** Rose West  
**Subject:** RE: [External] First Quarter Report

Ms. West,

The report has been received. It was most likely processed after the immediate notice list was pulled.

Regards  
Jane

**From:** Rose West <rwest@sspba.org>  
**Sent:** Wednesday, March 6, 2024 4:00 PM  
**To:** SVC\_SBOE.Campaign.Reporting <Campaign.Reporting@ncsbe.gov>  
**Subject:** [External] First Quarter Report

**CAUTION: External email. Do not click links or open attachments unless verified. Report suspicious emails with the Report Message button located on your Outlook menu bar on the Home tab.**

To whom it may concern,

We received notice that you did not receive our 1<sup>st</sup> quarter PAC report that was due on 2/27/2024. Mr. Tubb mailed our report certified mail; post marked on 2/27/2024. He has the receipt, but he is currently out of town and will be back in the office on Tuesday, March 12. If needed, we can provide copies of the receipt at that time.

Please let me know if we need to do anything further.

I would like to thank you for your assistance.

Rose West



Benefits Manager  
Southern States PBA  
770-389-5391 ext.396  
rwest@sspba.org

**From:** Rose West <rwest@sspba.org>

**Sent:** Wednesday, November 20, 2024 4:38 PM

**To:** SVC\_SBOE.Campaign.Reporting <Campaign.Reporting@ncsbe.gov>

**Subject:** [External] First Quarter PAC Report/Invoice #5582 dated 11/8/2024

---

**CAUTION: External email. Do not click links or open attachments unless verified. Report suspicious emails with the Report Message button located on your Outlook menu bar on the Home tab.**

---

We received invoice # 5582 date 11/8/2024 for late reporting of 1<sup>st</sup> quarter PAC report. At the time the report was due, we received notice that it was late. We notified you that it was mailed on time and you responded back that it was received. I am attaching a copy of your response back to us.

Please respond back to this email.

I would like to thank you for your assistance.

Rose West



Benefits Manager

Southern States PBA

770-389-5391 ext.396

rwest@sspba.org

## Rose West

---

**From:** Rose West  
**Sent:** Monday, November 25, 2024 4:41 PM  
**To:** 'campaign.reporting@ncsbe.gov'  
**Subject:** FW: First Quarter PAC Report/Invoice #5582 dated 11/8/2024  
**Attachments:** RE: [External] First Quarter Report

I did not hear anything back from the email sent below. Can you tell me if you were able to confirm that we don't owe the late fee.

I would like to thank you in advance for your assistance.

Rose West



Benefits Manager  
Southern States PBA  
770-389-5391 ext.396  
rwest@sspba.org

**From:** Rose West  
**Sent:** Wednesday, November 20, 2024 4:38 PM  
**To:** campaign.reporting@ncsbe.gov  
**Subject:** First Quarter PAC Report/Invoice #5582 dated 11/8/2024

We received invoice # 5582 date 11/8/2024 for late reporting of 1<sup>st</sup> quarter PAC report. At the time the report was due, we received notice that it was late. We notified you that it was mailed on time and you responded back that it was received. I am attaching a copy of your response back to us.

Please respond back to this email.

I would like to thank you for your assistance.

Rose West



Benefits Manager  
Southern States PBA  
770-389-5391 ext.396  
rwest@sspba.org

## Rose West

---

**From:** Rosa-Miranda, Yarismar <Yarismar.Rosa-Miranda@ncsbe.gov>  
**Sent:** Tuesday, November 26, 2024 11:31 AM  
**To:** Rose West  
**Subject:** RE: [External] First Quarter PAC Report/Invoice #5582 dated 11/8/2024

Good morning,

The 2024 First Quarter report was postmarked on 2/29/2024. The report was due on 2/26/2024. Reports are timely filed if the postmark has a date on or before the report due date.

Regards,

*Yarismar Rosa-Miranda*

Campaign Finance Program Analyst



**From:** Rose West <rwest@sspba.org>  
**Sent:** Wednesday, November 20, 2024 4:38 PM  
**To:** SVC\_SBOE.Campaign.Reporting <Campaign.Reporting@ncsbe.gov>  
**Subject:** [External] First Quarter PAC Report/Invoice #5582 dated 11/8/2024

**CAUTION: External email. Do not click links or open attachments unless verified. Report suspicious emails with the Report Message button located on your Outlook menu bar on the Home tab.**

We received invoice # 5582 date 11/8/2024 for late reporting of 1<sup>st</sup> quarter PAC report. At the time the report was due, we received notice that it was late. We notified you that it was mailed on time and you responded back that it was received. I am attaching a copy of your response back to us.

Please respond back to this email.

I would like to thank you for your assistance.

Rose West



Benefits Manager  
Southern States PBA  
770-389-5391 ext.396  
rwest@sspba.org

## Rose West

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**From:** Rose West  
**Sent:** Thursday, December 5, 2024 9:57 AM  
**To:** Rosa-Miranda, Yarismar  
**Subject:** RE: [External] First Quarter PAC Report/Invoice #5582 dated 11/8/2024  
**Attachments:** NC PAC Disclosure 1st QTR 2024.pdf

Good morning,

I am emailing regarding the first Quarter report in question. The report that you are referencing is the amended report. The original report was mailed on 2/27/2024. Our schedule that was pulled off the NC system indicated that the report was due on the 27<sup>th</sup>.

Please find attached a copy of the report, the verification for mailing, and a copy of the schedule.

Please let me know if you have any other questions and if you are OK with the confirmation.

I would like to thank you in advance for your assistance.

Rose West



Benefits Manager  
Southern States PBA  
770-389-5391 ext.396  
rwest@sspba.org

**From:** Rosa-Miranda, Yarismar <Yarismar.Rosa-Miranda@ncsbe.gov>  
**Sent:** Tuesday, November 26, 2024 11:31 AM  
**To:** Rose West <rwest@sspba.org>  
**Subject:** RE: [External] First Quarter PAC Report/Invoice #5582 dated 11/8/2024

Good morning,

The 2024 First Quarter report was postmarked on 2/29/2024. The report was due on 2/26/2024. Reports are timely filed if the postmark has a date on or before the report due date.

*Regards,*

*Yarismar Rosa-Miranda*  
Campaign Finance Program Analyst

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Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$ \_\_\_\_\_

Return Receipt (electronic) \$ \_\_\_\_\_

Certified Mail Restricted Delivery \$ \_\_\_\_\_

Adult Signature Required \$ \_\_\_\_\_

Adult Signature Restricted Delivery \$ \_\_\_\_\_

Postage \$ \_\_\_\_\_

Total Postage and Fees \$ \_\_\_\_\_

Postmark  
Here

Sent to N. Carolina State Board of Elections

Street and Apt. No., or PO Box No. P.O. Box 27255

City, State, ZIP+4® Raleigh, NC 27611-7255

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

7022 0410 0002 0660 2349  
 8432 8990 2000 0710 0710 2207

The UPS Store #4307  
 922 Highway 81 E  
 McDonough, GA 30252-2976  
 770-914-1689

Terminal....: POS4307A Date.: 2/27/2024  
 Employee....: 283815 Time.: 04:56 PM  
 Cashier's Name Haley

ITEM NAME	QTY	PRICE	TOTAL
Metered Mail Ground Advantage			\$8.80
Tax	1 @	\$8.80	\$8.80
Tracking Number			
Subtotal			\$8.80
Shipping/Other Charges			\$0.00
Total tax			\$0.00
Total			\$8.80
Cards			\$8.80

Items Designated NR are NOT eligible for Returns, Refunds or Exchanges.

<https://online.uspscapital.com/tccp>

VISA \*\*\*\*\*1607 054328  
 02/27/2024 04:56 PM  
 TID 776932980001  
 Purchase  
 VISA CREDIT XXXXXX1607  
 ENTRY METHOD CHIP  
 CVM SIGN  
 Invoice 0010077753  
 Clerk 28381  
 Response APPROVED  
 Auth Code 054328

EMV DETAILS

MODE CHIP  
 AID A0000000031010  
 TUR 8080008000  
 IAD 06010AD3A0A000  
 TSI 6800  
 ARC Z3  
 Amount USD \$8.80  
 TUBB/WAYNE

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**OFFICIAL USE**

**Certified Mail Fee**  
 \$ \_\_\_\_\_

**Extra Services & Fees (check box, add fee as appropriate)**

Return Receipt (hardcopy) \$ \_\_\_\_\_

Return Receipt (electronic) \$ \_\_\_\_\_

Certified Mail Restricted Delivery \$ \_\_\_\_\_

Adult Signature Required \$ \_\_\_\_\_

Adult Signature Restricted Delivery \$ \_\_\_\_\_

**Postage**  
 \$ \_\_\_\_\_

**Total Postage and Fees**  
 \$ \_\_\_\_\_

Postmark  
 Here

**Sent To** Tim Tsujii

**Street and Apt. No., or PO Box No.**  
201 North Chestnut St.

**City, State, ZIP+4®**  
Winston Salem, Nc 27101

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

The UPS Store #4307  
 922 Highway 81 E  
 McDonough, GA 30252-2978  
 770-914-1689

Terminal....: PUS4J07R Date.: 2/27/2024  
 Employee....: 2838'5 Time.: 06:28 PM  
 Cashier's Name Haley

ITEM NAME	QTY	PRICE	TOTAL
Hetered Mail Ground Advantage			\$8.40
	13	\$8.40	
Tax			\$0.00
MNFU3JD75E237			
Tracking Number			
Subtotal			\$8.40
Shipping/Other Charges			\$0.00
Total tax			\$0.00
<b>Total</b>			<b>\$8.40</b>
Cards			\$8.40

Items Designated NR are NOT eligible for Returns, Refunds or Exchanges.

US Postal Rates Are Subject to Surcharge.



View The UPS Store, Inc.'s privacy notice at  
<http://www.ups.com/privacy>

**Need Package Help?**  
 (lost/damaged)

Provide details so we can help:  
<https://online.usps.com/tcop>

VISA \*\*\*\*\*607 047586 06:28 PM  
 02/27/2024 776932990002  
 TID Purchase

VISA CREDIT ENTRY METHOD  
 CVM 0020068540  
 Invoice 28381  
 Clerk APPROVED  
 Response 047586  
 Auth Code

EMV DETAILS  
 MODE CHIP  
 RID A000000031010  
 TVR 8080008000  
 IAD 06010A03A0A000  
 TSI 6800  
 ARC Z3  
 Amount USD \$8.40  
 TUBB/WAYNE

\*\*\* CUSTOMER COPY \*\*\*



# Federal Political Committee Report of Contributions to NC Political Committees

Pg 1 of 3

Amendment	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Use this form to report all contributions from a Federal Political Committee to a NC political committee  
 This form must be accompanied by form CRO-4100

SOUTHERN STATES POLICE BENEVOLENT ASSOCIATION INC PAC FUND		FED-C4729N-C-001	
<b>a. Ball Name, Mailing Address &amp; Phone</b> (Include city, state, & zip) COMMITTEE TO ELECT BOB HARTWELL 4605 BEAGLE RUN LN WINSTON-SALEM, NC 27106		<b>b. Type of Committee</b> <input checked="" type="checkbox"/> Candidate <input type="checkbox"/> PAC <input type="checkbox"/> Referendum <input type="checkbox"/> Party <b>c. Level Registered (Specify)</b> <input type="checkbox"/> State <input type="checkbox"/> County: <input checked="" type="checkbox"/> Municipality:	
<b>d. Office/District</b>		<b>e. Election Start Date</b> \$ 441.00	
<b>f. Form of Payment</b>	<b>g. Non-Monetary Gift Description</b>	<b>h. Date (mm/dd/yyyy)</b>	<b>i. Amount</b>
In-Kind	AD RAN IN THE WINSTON SALEM	02/09/2024	\$ 441.00
			\$
			\$
			\$
			\$
<b>a. Ball Name, Mailing Address &amp; Phone</b> (Include city, state, & zip) COMMITTEE TO ELECT JOHN LARSON TO CITY COUNCIL 448 FACTORY ROW WINSTON-SALEM, NC 27101		<b>b. Type of Committee</b> <input checked="" type="checkbox"/> Candidate <input type="checkbox"/> PAC <input type="checkbox"/> Referendum <input type="checkbox"/> Party <b>c. Level Registered (Specify)</b> <input type="checkbox"/> State <input type="checkbox"/> County: <input checked="" type="checkbox"/> Municipality:	
<b>d. Office/District</b>		<b>e. Election Start Date</b> \$ 441.00	
	CITY COUNCIL / S WARD		
<b>f. Form of Payment</b>	<b>g. Non-Monetary Gift Description</b>	<b>h. Date (mm/dd/yyyy)</b>	<b>i. Amount</b>
In-Kind	AD RAN IN THE WINSTON-SALEM	02/09/2024	\$ 441.00
			\$
			\$
			\$
			\$
			\$ 882.00
			\$ 2,646.00

# Federal Political Committee Report of Contributions to NC Political Committees

Pg 2 of 3

Amendment	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Use this form to report all contributions from a Federal Political Committee to a NC political committee  
 This form must be accompanied by form CRO-4100

SOUTHERN STATES POLICE BENEVOLENT ASSOCIATION INC PAC FUND	FED-C4729N-C-001
--	------------------

ELECT CAMPBELL NORTH WARD 5743 ANTIETAM DR WINSTON-SALEM, NC 27106	a. Type of Committee: <input checked="" type="checkbox"/> Candidate <input type="checkbox"/> PAC <input type="checkbox"/> Referendum <input type="checkbox"/> Party	
	c. Level Registered (Specify): <input type="checkbox"/> State <input type="checkbox"/> County: <input checked="" type="checkbox"/> Municipality:	
	d. Office/District:	
	e. Election Year or Date: \$ 441.00	

a. Form of Payment	b. Non-Monetary Gift Description	c. Date (mm/dd/yyyy)	d. Amount
In-Kind	AD RAN IN THE WINSTON-SALEM	02/09/2024	\$ 441.00
			\$
			\$
			\$
			\$

JOINES FOR MAYOR 2020 PO BOX 20397 WINSTON SALEM, NC 27102	a. Type of Committee: <input checked="" type="checkbox"/> Candidate <input type="checkbox"/> PAC <input type="checkbox"/> Referendum <input type="checkbox"/> Party	
	c. Level Registered (Specify): <input type="checkbox"/> State <input type="checkbox"/> County: <input checked="" type="checkbox"/> Municipality:	
	d. Office/District: MAYOR	
	e. Election Year or Date: \$ 441.00	

a. Form of Payment	b. Non-Monetary Gift Description	c. Date (mm/dd/yyyy)	d. Amount
In-Kind	AD RAN IN THE WINSTON-SALEM	02/09/2024	\$ 441.00
			\$
			\$
			\$
			\$
			\$ 882.00
			\$ 2,646.00

# Federal Political Committee Report of Contributions to NC Political Committees

Pg 3 of 3

Amendment	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Use this form to report all contributions from a Federal Political Committee to a NC political committee  
 This form must be accompanied by form CRO-4100

SOUTHERN STATES POLICE BENEVOLENT ASSOCIATION INC PAC FUND	FED-C4729N-C-001
--	------------------

SCIPPIO FOR EAST WARD 3335 NEW WALKERS TOWN RD WINSTON-SALEM, NC 27105	<input checked="" type="checkbox"/> Candidate <input type="checkbox"/> PAC <input type="checkbox"/> Referendum <input type="checkbox"/> Party	
	c. Level Registered (Specify)	
	<input type="checkbox"/> State <input type="checkbox"/> County: <input checked="" type="checkbox"/> Municipality:	
	d. Office/District	
CITY COUNCIL / E WARD		f. Election Start to Date
		\$ 441.00

Form of Payment	Non-Monetary Gift Description	Date (mm/dd/yyyy)	Amount
In-Kind	AD RAN IN THE WINSTON-SALEM	02/09/2024	\$ 441.00
			\$
			\$
			\$
			\$

THE COMMITTEE TO ELECT SCOTT ANDREE-BOWEN 659 BRETT ST WINSTON-SALEM, NC 27103	<input checked="" type="checkbox"/> Candidate <input type="checkbox"/> PAC <input type="checkbox"/> Referendum <input type="checkbox"/> Party	
	c. Level Registered (Specify)	
	<input type="checkbox"/> State <input type="checkbox"/> County: <input checked="" type="checkbox"/> Municipality:	
	d. Office/District	
		f. Election Start to Date
		\$ 441.00

Form of Payment	Non-Monetary Gift Description	Date (mm/dd/yyyy)	Amount
In-Kind	AD RAN IN THE WINSTON-SALEM	02/09/2024	\$ 441.00
			\$
			\$
			\$
			\$
			\$ 882.00
			\$ 2,646.00

## Rose West

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**From:** Starkey, Tricia C <starketc@forsyth.cc>  
**Sent:** Thursday, March 7, 2024 3:30 PM  
**To:** Rose West  
**Subject:** Forsyth BOE: First Quarter Report Received

Hi Rose,

I am following up to confirm that I received your First Quarter Report for the In-Kind Donations made to the Forsyth County Committee's. I have it stamped for receipt on 3/4/2024 at 9:56 AM. Thank you very much for forwarding this information on to the committees in this county. I will make a note to verify that the In-Kind Donations are on their next reports.

Feel free to contact me with any questions.

Thank you,

**Tricia C. Starkey**

Campaign Finance Manager | Forsyth County Board of Elections

201 N. Chestnut Street | Winston-Salem, NC 27101

(336) 703-2800 ext. 2808

[www.fcvotes.com](http://www.fcvotes.com)



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① State Government websites value user privacy. To learn more, [view our full privacy policy \(https://www.nc.gov/privacy\)](https://www.nc.gov/privacy).

🔒 Secure websites use HTTPS certificates. A lock icon or https:// means you've safely connected to the official website.

# Reporting Schedules

## Submitting Reports

### In-Person

The drop box in the lobby of the State Board office became a staple for in-person report delivery during the COVID-19 pandemic. This report delivery option remains in place for committees who only need to submit a report.

Note: If the committee would like confirmation of receipt by the agency, the treasurer can request it when completing the drop box log. Confirmation will be delivered by agency staff via email.

Some Campaign Finance staff members are generally onsite at the agency's physical location each workday. If a committee has questions prior to submitting Campaign Finance documents, the treasurer can check in with reception personnel to request an in-person consultation.

If a member of the Campaign Finance staff is not available, the treasurer can leave a phone number and email with reception personnel to schedule an appointment with Campaign Finance staff.

### By Mail

The campaign finance office of the State Board of Elections strongly encourages treasurers

to send all disclosure reports by certified mail or by other delivery services with proof of pickup and delivery dates.

**The following recommended mailing options are available for your convenience:**

- Certified mailing
- US Postal Service mail (USPS)
- Overnight delivery by FedEx and UPS

**Reports sent by FedEx or UPS overnight will require a physical address:**

Dobbs Building  
Third Floor  
430 N. Salisbury St.  
6400 Mail Service Center  
Raleigh, NC 27603-1362

**Mail forms:**

**Please use the following address for USPS when mailing reports:**

PO Box 27255  
Raleigh, NC 27611-7255

For questions, email the Campaign Finance staff at [campaign.reporting@ncsbe.gov](mailto:campaign.reporting@ncsbe.gov) (<mailto:campaign.reporting@ncsbe.gov>). Or, call the State Board office at [\(919\) 814-0700](tel:(919)814-0700) (<tel:+1-919-814-0700>) and, for proper routing, let reception staff know that you have a Campaign Finance question.

## **Notices of Reports Due**

Notices of reports due are sent by the board of elections to committee treasurers. Please

note that if the address of a committee's treasurer is not current, that committee may not receive these notifications but must still file the reports.

## **Treasurer Responsibility**

The treasurer is responsible for obtaining evidence of the mailing date for reports. Metered postage does not prove timely filing because a meter may be set to any date. A postmark is evidence of timely mailing, but you must request that the post office place a legible postmark on your envelope; the process is no longer automatic. Many of the letters we receive bear no postmark or illegible postmarks. Treasurers are advised to send reports through registered or certified mail.

## **Candidates, Parties and PAC Schedule: Quarterly and Semiannual Reporting**

A candidate committee, political party committee or PAC's status as a quarterly or semiannual filer is determined by N.C.G.S. § 163-278.9 ([https://www.ncleg.gov/EnactedLegislation/Statutes/HTML/BySection/Chapter\\_163/GS\\_163-278.9.html](https://www.ncleg.gov/EnactedLegislation/Statutes/HTML/BySection/Chapter_163/GS_163-278.9.html)).

**Please note:** 48 Hour Reports may also be required. See below.

**Please also note:** The treasurer of a newly organized candidate committee, political party committee or PAC is required to file an organizational report no later than the 10th day following the date the candidate files notice of candidacy or the 10th day following the organization of the political committee, whichever occurs first. This report must disclose all contributions and expenditures since the organization of the committee.

## **2023-24 State and County Reporting Schedule**

2024 Primary Election Date - 03/05/2024

2024 General Election Date - 11/05/2024

Report Year	Report Name	Report Start Date	Report End Date	Report Due Date
2023	Mid-Year Semi-Annual	01/01/2023	06/30/2023	07/28/2023
2023	Year-End Semi-Annual	07/01/2023	12/31/2023	01/26/2024
* 2024	First Quarter Plus	01/01/2024	02/17/2024	02/27/2024
2024	Second Quarter	02/18/2024	06/30/2024	07/10/2024
2024	Third Quarter Plus	07/01/2024	10/19/2024	10/29/2024
2024	Fourth Quarter	10/20/2024	12/31/2024	01/10/2025

In 2024, the Mid-Year Semi-Annual and Year-End Semi-Annual reports are only due from candidates who are not appearing on the ballot in the 2024 elections.

Report Year	Report Name	Report Start Date	Report End Date	Report Due Date
2024	Mid-year Semi-Annual	01/01/2024	06/30/2024	07/26/2024